



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF PINAMALAYAN

HUMAN RESOURCE MANAGEMENT OFFICE



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MEMORANDUM

HR -43-2023

FOR : ALL DEPARTMENT HEADS AND CHIEFS-OF-OFFICE
OF THIS MUNICIPAL GOVERNMENT

SUBJECT : GSIS Touch Mobile App

DATE : September 07, 2023

OFFICE OF THE VICE MAYOR

Received by: Jhermin

Position: _____

Date: 9-11-23 Time: 1:24

In support of the national government's agenda to move towards digital transactions, the GSIS is actively promoting the use of the **GSIS Touch** mobile app. With the app, members can access their records, do tentative loan computation, apply for and monitor their loans. Essentially, the GSIS Touch mobile app can perform ALL the functions of the GWAPS Kiosk.

In view of this, this memorandum serves to request all heads-of-office to promote the use of the GSIS Touch mobile app among your office personnel who are GSIS members, as the GSIS plans to implement a decommissioning plan for their GWAPS Kiosks in the near future. Please encourage the GSIS members in your office to register in the app to ensure that they shall have access to their GSIS accounts before the GSIS pulls out their kiosk from our agency.

For those who are not yet using the GSIS Touch mobile app, they may register by taking the following steps:

1. Download the **GSIS Touch** in the smart phone;
2. Open an account using **Birthdate** and **BP Number**;
3. Encode the OTP (One-time PIN) that will be sent to their **registered mobile number**. If their mobile number is not registered in GSIS, they may update it via the following modes:
 - a) GWAPS Kiosk
 - b) AAO (Agency Authorized Officer/ HRMO)
 - c) GSIS Branch
4. Create your username and password.

Should there be questions, clarifications and inquiries, proceed to the HRMO and look for Ms. Mellanie S. Mercene.

Thank you very much.


NEMIA B. MONSANTO
MGDH I - HRMO

Noted:


HON. ARISTEO A. BALDOS, JR.
Municipal Mayor

